

## **Surbiton High School SENDA 3 Year Access Plan 2021 - 2024**

Surbiton High School has written the following SENDA plan in accordance with the Special Educational Needs and Disability Act (SENDA) 2001 and the Equality Act 2010. The school recognises the responsibility to ensure that disabled pupils (current and prospective) are not treated less favourably and will take all responsible steps to avoid putting disabled pupils at substantial disadvantage (the “reasonable adjustment” duty) in matters of admission and education. The school has regard to the need to allocate adequate resources for implementing the plan.

The improvements we make are determined after taking account of the students’ disabilities and any preferences expressed by them or their parents.

The accessibility plan will be under review during the period by the responsible body and will be revised if necessary. The responsible body will ensure that the plan is implemented

To comply with the Special Educational Needs and Disability Act (SENDA) 2001 and the Equality Act 2010 the responsible body must implement the accessibility plan and allocate adequate resources.

Objective	Planned Action	Success Criteria	Who is responsible	Timescale/review
To improve access for students with visual difficulties to accessible worksheets and examination papers	<ul style="list-style-type: none"> <li>• All examinations will be enlarged and printed onto A4 paper</li> <li>• Ensure that examinations are on coloured paper if required</li> </ul>	<ul style="list-style-type: none"> <li>• Students will successfully be able to fully access all material</li> </ul>	<ul style="list-style-type: none"> <li>• Head of learning Support</li> <li>• Admin assistant</li> </ul>	Ongoing
Ensure that short-term PEEPS are in place for pupils with temporary reduced mobility (e.g., broken leg and unable to use the stairs in the event of a fire evacuation)	<ul style="list-style-type: none"> <li>• Create a system whereby HOYs or Assistant Principal Pupil well-being feed information back to Learning Support Department</li> </ul>	<ul style="list-style-type: none"> <li>• There will be a PEEP for all pupils that cannot access the stairs</li> </ul>	<ul style="list-style-type: none"> <li>• Heads of Learning Support</li> <li>• Assistant principal for Health and Safety</li> <li>• Assistant Principal for pupil development and well-being</li> </ul>	Ongoing from Sep 2021
To increase number of staff aware of the evacuation procedure for disabled students/those with reduced mobility, whether temporary or permanent	<ul style="list-style-type: none"> <li>• Maximise scope of staff trained in evacuation chair authorised use</li> <li>• Set up in-house training sessions from staff who are certificated to train</li> </ul>	<ul style="list-style-type: none"> <li>• An increased number of trained staff</li> </ul>	<ul style="list-style-type: none"> <li>• Heads of Learning Support</li> <li>• Assistant Principal for pupil development and well-being</li> <li>• Assistant principal for Health and Safety</li> </ul>	Started Sep 2021

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	others (train the trainer)			
To ensure that the two buildings for the Boys' Prep have evacuation chairs for pupils that have a temporary or permanent disability.	<ul style="list-style-type: none"> <li>Head of Learning Support Prep Schools to liaise with SLT and premises team</li> </ul>	<ul style="list-style-type: none"> <li>EVAC chairs in place</li> </ul>	<ul style="list-style-type: none"> <li>Head of Learning Support Prep Schools</li> </ul>	September 2023
To ensure that students with disabilities can take part in school activities that take place outside school	<ul style="list-style-type: none"> <li>Create a system whereby Learning Support Department is alerted to trips that pupils with disabilities are attending</li> </ul>	<ul style="list-style-type: none"> <li>Disabled students will have taken part fully in school trips</li> </ul>	<ul style="list-style-type: none"> <li>Heads of Department</li> <li>Heads of Learning Support</li> </ul>	Ongoing
To ensure that students with a disability have access to suitable alternative sporting activities	<ul style="list-style-type: none"> <li>Assess possible level of student's participation and create a bespoke and suitable sporting activity</li> </ul>	<ul style="list-style-type: none"> <li>All students will have a meaningful activity during lesson (not watching or measuring)</li> </ul>	<ul style="list-style-type: none"> <li>Heads of Learning Support in liaison with any external physiotherapists and the PE department</li> </ul>	On-going from 2021 as arrangements are still being made for girls with medical conditions and disabilities
To support teachers in the understanding of: Autistic Spectrum Disorders and classroom strategies; MFL	<ul style="list-style-type: none"> <li>Learning Support Department to hold</li> </ul>	<ul style="list-style-type: none"> <li>Greater understanding will support students in</li> </ul>	<ul style="list-style-type: none"> <li>Heads of Learning Support and the</li> </ul>	July 2022 and to be reviewed for successive new starters

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and Dyslexia; Supporting EAL in the classroom; Communication difficulties; working memory and processing difficulties; to further teachers' understanding of ODD/PDA; to further teachers' understanding and confidence in writing Learner Profiles (IEPs).	CPD sessions with staff	class and also help in identification	Learning Support Department	Ongoing CPD sessions are being held 2022-23
To explore creating emergency access from the lower library level to the upper library level for pupils/visitors with a physical disability. This is not accessible at present as the lift cannot be used in the event of a fire evacuation	<ul style="list-style-type: none"> <li>DKI to liaise with Assistant Principal for Health and Safety/Facilities team</li> </ul>	<ul style="list-style-type: none"> <li>Access created, and the lower level of the library is accessible to everyone</li> </ul>	<ul style="list-style-type: none"> <li>Heads of Learning Support</li> <li>Assistant Principal for Health and safety</li> <li>SLT and facilities team</li> </ul>	Moved to 2022/23 due to interruptions caused by COVID-19 pandemic
For disabled pupils to be able to use school minibus	<ul style="list-style-type: none"> <li>Purchase/lease disabled access minibus</li> </ul>	<ul style="list-style-type: none"> <li>Minibus purchased/leased</li> </ul>	<ul style="list-style-type: none"> <li>Heads of Learning Support</li> </ul>	2023

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	<ul style="list-style-type: none"> <li>DKi to liaise with Assistant Principal for Health and Safety</li> </ul>		<ul style="list-style-type: none"> <li>Assistant Principal for Health and Safety</li> <li>Facilities team</li> </ul>	

## Document Information

Version Number	4
Reason for Version Change	Annual review
Name of owner/author	Dionne King SENCO
Name of individual/department responsible	Dionne King, Head of Learning Support
Name of governor with oversight of this policy	Mr Jamie Munro
Reviewed by governors	Sep 2022
Target Audience	Public
Date issued	16 <sup>th</sup> September 2022
Where available	United Hub, MIS, website
Review Date	September 2023