

## Instruction to your Bank or Building Society

### to pay by Direct Debit

Please fill in the whole form using a ball point pen

United Church Schools Trust  
Worldwide House  
Thorpe Wood  
Peterborough  
PE3 6SB

Originator's Identification Number

7	5	0	0	5	7
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Reference Number (for completion by UCST)

1	0	1									
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For the United Church Schools Trust Office Use Only

This is not part of the instruction to your Bank or Building Society

Pupil Name

Name(s) of Account Holder(s)


Branch Sort Code

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Bank/Building Society account number

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Name and full postal address of your Bank or Building Society

To the Manager	Bank/Building Society
Address	
Postcode	

Signature(s)

Date

### Instruction to your Bank or Building Society

Please pay The United Church Schools Trust Direct Debit from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with the United Church Schools Trust and, if so, details will be passed electronically to my Bank/Building Society.

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

**This guarantee should be detached and retained by the Payer**

### The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society
- If the amounts to be paid or the payment dates change the United Church Schools Trust will notify you ten working days in advance of your account being debited or as otherwise agreed.
- If an error is made by the United Church Schools Trust or your Bank or Building Society you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to the Fees Department, United Church Schools Trust.